



**Bowery Residents' Committee, Inc. (BRC)**  
**New York, NY**  
**www.brc.org**

**Mission Statement:** "Helping people reclaim lives lost; we restore hope and dignity by offering opportunities for health and self-sufficiency."

BRC is one of New York City's largest, most experienced and most successful providers of housing and services for homeless adults. BRC today is a \$68 million organization with 27 programs throughout the greater metropolitan area. The BRC Senior Center is a nutritional-based program that provides a wide variety of recreational activities and case management services for the elders of Chinatown and the Bowery, two of New York's poorest neighborhoods. Many of these seniors are marginally housed, medically frail and chronically ill.

**Internship Title:** Senior Center Case Work Intern

**On-site Supervisor/Co-educator:**

Name: Kim Fong

Title: Program Director, BRC Senior Center

Email: KFong@brc.org

Telephone: (212) 533-2020

Address: 30 Delancey Street New York, NY 10002

Ms. Fong is the Program Director of the BRC Senior Center. She has worked with BRC for over five years. Ms. Fong holds a BA from Fordham University.

**Additional Contact:**

Name: Heather Donahue, MSW

Title: Program Development Coordinator

Email: HDonahue@brc.org

Telephone: (212) 803-5709

Address: 131 West 25<sup>th</sup> Street, 12<sup>th</sup> floor New York, NY 10001

Heather coordinates all academic interns and is the liaison between the schools and BRC. She coordinates intern events throughout the year and serves as an additional resource and support for students. She holds an MSW from Columbia University.

**Duties/Project Description:**

- Leading educational and recreational activities such as ESL classes, bingo, and arts and crafts. Can create a new group based on their own hobbies.
- Provide translation and/or interpretation services.
- Accompany seniors on field trips with staff supervision.

*January 2015*

- Assist with serving meals and snacks.
- Provide general hands-on assistance for seniors.

**Qualifications:**

BRC seeks a compassionate intern who is interested in serving the elderly of New York City. Must have excellent project and time management skills and ability to multi-task. Must be a team player and work well in a group. Experience working with the senior population is a plus. Must be computer savvy.

**Orientation Plan:**

Interns will receive the same new employee orientation as our full-time staff. BRC will provide training on several topics including crisis intervention skills, maintaining professional boundaries, and CPR/First Aid.

**Supervision/Mentor Schedule:**

Interns will receive at minimum once per week one-on-one supervision. The on-site supervisor and intern coordinator will be available as needed. If more than one student from the Shepherd Internship Program is placed at BRC, we will also offer group support and supervision.

**Non-English language requirement?**

Bilingual Chinese. Verbal ability required, reading/writing ability encouraged but not required. Preferred dialects: Cantonese or Mandarin.

**Working Conditions:**

Shared workspace, computer access as needed. When working with clients, the intern will always be partnered with and supervised by a staff member.

**Recommended Reading:**

New York City Department for the Aging (DFTA)

<http://www.nyc.gov/html/dfta/html/home/home.shtml>

“Beyond Chinatown”

[http://geographyplanning.buffalostate.edu/MSG%202002/13\\_McGlenn.pdf](http://geographyplanning.buffalostate.edu/MSG%202002/13_McGlenn.pdf)

“Reconstructing Chinatown: Ethnic Enclaves and Global Change”

[http://books.google.com/books?id=W5h\\_49sX0SQC&printsec=frontcover#v=onepage&q&f=false](http://books.google.com/books?id=W5h_49sX0SQC&printsec=frontcover#v=onepage&q&f=false)

**Is the organizational accessible via public transportation? Yes**

**Does the internship require use of personal vehicle? No**